

## Don't forget to sign in...

Funding to the Vernon Community Arts Centre is partially based on attendance statistics.

**Please sign in at the front desk** in the attendance log book **every time** you visit the studio.

## For your convenience we offer:

- Clay tool kits available for loan or sale at the front desk
- A selection of clay tools for sale
- Underglaze for sale
- Liquid wax for sale
- Monthly Locker rental (small) \$10
- Monthly Locker rental (large) \$25

Plus applicable taxes.

*If you have any questions, or concerns,  
please feel free to ask.  
We are here to help you.*



If you are ever in need of answers, please feel free to ask for assistance. There are plenty of knowledgeable people here who are willing to help.

The ceramics studio is open for drop-in use, by **members of the ACNO**, any time that the studio is not in use by a class. Call ahead or check online to avoid disappointment (250) 542-6243

## Drop in fees:

3 hour session	\$6
10x punch pass	\$54
3 month pass	\$180
6 month pass	\$275

Plus applicable taxes

**Only clay sold at the VCAC will be fired in our kilns. Clay is available for purchase at the front desk.**

Thank you for your cooperation.

# Welcome to the VCAC Ceramics Studio



# Procedures

We all have a responsibility to maintain a proper working environment in the clay studio. The following guidelines are designed to ensure that everyone has a positive and safe experience.

## Keep Our Community Facility Clean:

Clay dust in the pottery studio is a HEALTH HAZARD. Be sure to clean up after yourself.

## In the Main/Wet Studio

- Clean your chair, wheel, foot pedal, table surface.
- Place chair and pedal on top of the wheel
- Wash bats before putting away - front and back.
- Any sanding should be done **outside**.
- When pieces are taken off the shelves, ensure that all ware boards, plastic and newspaper are cleaned up so that the shelf space is clean for the next user
- Ware boards stay in main studio
- Wash the floors around your work area - wheel, table, sinks, etc.

## In the Glaze/Kiln Studio

- Cover table surfaces with newspaper before glazing
- Wear gloves
- Follow glazing instructions
- When finished glazing, ensure all surfaces are washed
- Ensure tools used for mixing, etc. are clean before putting them away
- Wash excess glaze off tools in the buckets in the sinks
- Wash outside surfaces of buckets and dollies
- Thoroughly clean all brushes

## Students:

- Students receive a punch card for drop-in use, valid during the weeks the classes are in session
- 1 drop-in will be provided for after the end of class to be used for glazing bisqued pieces—it will be valid for 2 weeks
- When your class is finished, you must be a member and pay a drop-in fee to continue your work in the studio
- Place your work in the STUDENT designated areas while taking a class. After that, all work must be moved to the regular users shelves
- All of your clay/work must be removed from the studio at the end of the course

## General:

- **Do not touch any pieces that you did not make.**
- Identify your works-in-progress by labeling plastic coverings and ware boards
- **Write or stamp your name on your work for easy identification**
- Do not leave thrown pieces on bats
- Please allow lots of time for clean-up
- **No clay in the sink or down the drain**
- Please use the reclamation buckets
- Please move your work through the processes in a timely manner
- Finished work should be removed as soon as possible

## Thank you for your cooperation!

## Volunteering

- If you are interested in volunteering please speak to the front desk staff
- Volunteer hours can be used to take future classes at the VCAC

If you have a question feel free to talk to the studio technician or any VCAC staff